

**TAMWORTH CO-OPERATIVE SOCIETY LIMITED  
STAFF APPLICATION FORM**

**"We're local, we're independent and we care"**

**Application for Employment as:** \_\_\_\_\_

**Store / Site Location:** \_\_\_\_\_

**When are you available to work?**

**(Please tick all days and times when you are available – please note most roles require flexibility to work weekend and evening shifts)**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Early Morning							
Morning							
Afternoon							
Evening							

How many hours per week are you available to work?

Do you have any additional comments with regard to your availability?

Can you reliably get to the work location without difficulty?

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***YOUR DETAILS***

Title:

First Name and Surname:

Address:

Post Code:

Telephone Number:

Email address:

Are you 18 years or older? Yes / No

(Please circle)

Are you legally entitled to work in the UK and able to provide proof when required?

Yes / No

(Please circle)

Do you have any unspent criminal convictions?

Yes / No

(please circle)

Some roles may require a Driving Licence. Do you have a driving licence?

Yes / No

(please circle)

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**EDUCATION, TRAINING & QUALIFICATIONS**

*Please provide details of any qualifications gained from education as well as any courses attended and qualifications achieved whilst in employment.*

*Please also detail any courses / qualifications currently being undertaken and the date due to be completed*

<b>Name of Course / Qualification</b>	<b>Result / Grade Achieved</b>

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**EMPLOYMENT HISTORY**

**PREVIOUS EMPLOYMENT**

*Please provide in chronological order starting with your current or most recent employment.*

Name of Employer:	Job Title:	Salary / Pay Rate:
Address:		Reason for Leaving:
Post Code:		
Position Held:	From:	To:
Main Job Duties & Responsibilities		

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**Please tell us why you are interested in this role and outline your suitability against the person specification as outlined within the job description?**

**INTERVIEW ARRANGEMENTS AND AVAILABILITY**

Are there any dates when you are not available for interview?

Do you require any reasonable adjustments to be made to either the application or interview process?

Yes / No

(Please circle)

If, Yes, please provide details:

If your application was successful, how soon could you commence employment with us?

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**Declaration**

I consent to my data being collected and stored as per the Society's privacy policy.

*Our Privacy Policy can be located on [www.tamworth.coop](http://www.tamworth.coop)*

Signed:.....

Date:.....

Please return the completed Application Form to:

HR Manager  
Tamworth Co-operative Society Limited  
8 Colehill  
Tamworth  
Staffs  
B79 7HE